Letter about a college interview activity

Grenwick College

Scott Road

Grenwick

GR5 7FR

15th January 2020

Dear Joshua,

Thank you for your application for the foundation level course at Grenwick College, starting in September 2020. We would like to invite you for an interview on Friday 2nd February at 11am. Please come to the main reception on Scott Street and ask for Anna Johnson.

We look forward to meeting you then.

Yours sincerely,

Amy Cook

Student recruitment officer

**Complete the questions below either typing directly under the question or writing the answers on paper**

1. Who is the letter from?
2. Which course has Joshua applied for?
3. When does the course start?
4. What day is the interview on?
5. Where does he have to go?
6. Who is he seeing?
7. Who is Amy Cook?