



ABBOT'S LEA SCHOOL

Headteacher: Mrs Ania Hildrey, FCCT, B.Ed(Hons), M.Ed, NPQH, NPQEL



14 March 2023

Dear Families

Ref: Medical Data Collection 2022-23

In order to ensure that we have the most up-to-date medical information about your child, we would like you to complete your child's medical survey online by Friday 31st March 2023. Thanks to those who have already completed the survey (there is no need to complete it again, unless there was a change in your child's circumstances)

Please note that this needs to be completed, even if you have previously answered the questions, or if your child has no medical conditions. There must be one completed survey for every student in our school. If you have more than one child in our school, each child needs their own form completing.

We require updated information in regards to:

- Contact details
- Known SEND diagnoses
- Medical information, including any prescribed and/or emergency medication
- Any medication administered at home
- Dietary Information
- Intimate Care Information
- Other agencies supporting families (for example, CAMHS, paediatrician, dietician)
- GP contact information

You will also find on the link, information about over-the-counter medication (such as Paracetamol) and how this can be safely administered at school, so please ensure you familiarise yourself and adhere to the rules.

If you require any assistance in completing the form, support is available from the school. Please call the office on 0151 428 1161 and ask for Sharon Heller, Safeguarding Assistant, who will be able to support you doing this.

<https://www.smartsurvey.co.uk/s/ALSMedicalNeedsForm/>



Yours sincerely

Mrs A Hildrey
Headteacher