



14 July 2023

Dear Families

RE: Proposed residential trips to Winmarleigh Hall

I write to inform you of next year's planned Residential Trip to a specialist activity course at PGL Winmarleigh Hall Multi Activity Centre.

We are very fortunate to have secured a booking at this centre, as it is extremely popular with school groups.

PGL is a leading residential activity centre provider, welcoming thousands of children every year. The centre provides a rewarding education programme offering many national curriculum-linked modules, combined with thrilling outdoor and indoor adventure activities, with secure and controlled residential accommodation. PGL ensure students have fun, whilst taking part in all sorts of adventurous activities designed to help your child learn and develop new skills.

For many children this may be their first experience of staying away from home without you.

PGL staff and the Abbot's Lea School staff who know your child well, will be on hand throughout to encourage, reassure and help, so that your child returns home even more confident and independent, with a real sense of achievement.

We have chosen to book with PGL because not only do they offer excellent value but they also have a reassuring 60 years of experience organising trips for schools. Their extremely high standards ensure that your child will be in safe hands at all times.

If you wish to find out more about PGL Winmarleigh Hall Multi Activity centre, its ethos, courses, supervisory and safety measures, please visit

<https://www.pgl.co.uk/en-gb/school-trips/resources/parent-guide/about>

We would like to offer this opportunity to the students of statutory school age, with the dates as follows:

- **Early Years Foundation Stage and Key Stage 1 students** – 5-6 March 2024 (1 night) – the cost is £125 per student
- **Key Stage 2 and Key Stage 3 students** – 4-6 March 2024 (2 nights) – the cost will be £160 per student
- **Key Stage 4 students** – 6-8 March 2024 (2 nights) – the cost will be £190 per student

Our Key Stage 5 students will be given separate residential opportunity linked to their Duke of Edinburgh Award programme, with more details to follow in September.

The deadline for securing of places and payment of the non-refundable deposit (of £35 per student, regardless of the specific group cost) is due to the school by 18 September 2023 and will be payable via ParentPay.

The remainder of the payments needs to be settled by 8 January 2024, and families will be able to pay in flexibly, as long as the total amount due is in our account by 8 January 2024.

As mentioned above, should your decision or circumstances change after the payment of the deposit, that deposit is non-refundable. If similar change of circumstances occurs after the 8 January 2024, and the child doesn't attend, or attends only part of the trip, the costs would not be refundable.

Abbot's Lea School will subsidise a proportion of the cost, including staffing, coaches hire and specialist support during the trip, in order to make the trip accessible to all students who wish to attend.

I wanted to send this communication to you ahead of the summer holidays, to ensure that you have a chance to consider it in plenty of time.

That said, we would like to host a meeting to share with you more details, answer any questions and support your informed decision in any way we can.

We have dedicated Wednesday, 13 September 2023 to this meeting and we will hold the following sessions (all sessions will be the same and address each key stage, so you only need to attend one at a time that suits you best):

- Meeting 1 - 9:30 – 10:30 at Abbot's Lea School
- Meeting 2 – 3:30 – 4:30 at Abbot's Lea School
- Meeting 3 – 4:30 – 5pm – remote session (details will be shared in September.)

If you have any questions in the meantime, please email either Miss Gibney (Assistant Headteacher – Primary Department) or Mr Mason (Assistant Headteacher – Secondary Department) on the following email addresses:

Miss Gibney - primary@abbotsleaschool.co.uk

Mr Mason - secondary@abbotsleaschool.co.uk

Yours sincerely



Mrs A Hildrey
Headteacher