



# ABBOT'S LEA SCHOOL

Headteacher: Mrs Ania Hildrey, FCCT, B.Ed(Hons), M.Ed, NPQH, NPQEL



10 November 2023

Dear Families of students in Portugal Class

I am writing to inform you that there will be a change to your child's Class Teacher from next week.

This is due to Miss Ledward's change of circumstances and her changing role to the Higher Level Teaching Assistant (HLTA) within our school.

I am delighted to inform you that the new Class Teacher will be Miss Quinn.

Miss Quinn has spent this week in the Portugal Class benefiting learning about students' needs and shadowing Miss Ledward and her team and from Monday next week will assume all teaching responsibilities.

Miss Quinn knows our school well as she has worked with us for a few months through an agency and so, I know this will reassure you with regards to her qualifications and her experience of working with students with complex needs.

Miss Quinn can be contacted via personal email: [Emily.quinn@abbotsleaschool.co.uk](mailto:Emily.quinn@abbotsleaschool.co.uk) and class email [portugal@abbotsleaschool.co.uk](mailto:portugal@abbotsleaschool.co.uk)

I am certain she will soon reach out to you to introduce herself and update you on your child's progress.

Yours sincerely

Mrs A Hildrey  
Headteacher