



Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 8 to 9) and two encounters for students during the 'second key phase' (year 10 to 11). For students in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)

- answer questions from students.

Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the Making it meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our students:

- The Learning Foundry
- Greenbank College
- City of Liverpool College
- SWRAC
- Strawberry Fields
- Hugh Baird College
- Knowsley Community College
- Myerscough College
- Intern to Work Liverpool

Destinations of our students

Last year our year 11 students moved to range of providers in the local area after school:

- 17% of students attended Hugh Baird College
- 8% of students attended Knowsley Community College
- 25% of students attended City of Liverpool College
- 8% of students attended Liverpool College
- 8% of students attended Robbie Fowler Academy
- 25% of students attended Greenbank College
- 8% of students attended Liverpool Media Academy

Last year our year 13 students moved to range of providers in the local area after school:

- 25% of students attended Knowsley Community College
- 25% of students attended City of Liverpool College
- 25% of students attended Wirral MET College
- 25% of students attended STAR SLA

	Autumn Term	Spring Term	Summer Term
Year 8	Employability curriculum lessons with a focus on planning for the future and learning how key skills link to the workplace	National Careers Week activities that involve students interviewing staff about their job roles and experiences in employment	Visit to local University for a tour and taster sessions
Year 9	Employability curriculum lessons for the future and learning how key skills link to	Information evening to discuss qualification/course options for	Visit to local College for a tour and taster sessions

	the workplace	when they transition into KS4	
Year 10	Employability curriculum lessons about how to search for a job and where to access CIAG	Visit to local College for a tour and opportunity to ask questions to FE specialist staff	Information session from providers to discuss destination pathways
Year 11	College visits that include a tour of the campus, taster sessions and Q&A with key representatives at college	Transition evening for parents and students to meet key representatives from local colleges	Personal guidance meetings with Employability Manager to discuss future options/employment opportunities
Year 12	College visits that include a tour of the campus, taster sessions and Q&A with key representatives at college Students access work experience opportunities at a range of employers	Transition evening for parents and students to meet key representatives from local colleges	Personal guidance meetings with Employability Manager to discuss future options/employment opportunities
Year 13	College visits that include a tour of the campus, taster sessions and Q&A with key representatives at college	Transition evening for parents and students to meet key representatives from local colleges	Personal guidance meetings with Employability Manager to discuss future options/employment opportunities

Management of provider access requests Procedure

A provider wishing to request access should contact the Assistant Headteacher at secondary@abbotsleaschool.co.uk

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

Please speak to Assistant Headteacher to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Assistant Headteacher.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature within the reception area of the school.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure to the school's Headteacher, via pa@abbotsleaschool.co.uk

or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Monitoring the effectiveness of the policy

Review of Procedure

This procedure shall be subject to periodic review and may be changed from time to time.

Management of policy

The Governors and Headteacher have overall responsibility for the maintenance and operation of this policy. They will maintain a record of concerns raised and the outcomes.