



1 July 2026

Dear Families,

Ref: Transition Afternoon for New Starters – Thursday 2 July 2026 at 3.15pm

We are looking forward to welcoming you to our **Transition “Meet the Teacher”** event for new starters, which will take place on **Thursday 2 July at 3.15pm**.

This is a wonderful opportunity for you and your child to visit the school, meet key staff, and begin to familiarise yourselves with the learning environment ahead of September.

Arrival and Parking

Please note that your arrival time coincides with the end of the school day, when transport operations are extremely busy. To ensure the safety of all students:

- **It is essential that all visitors park offsite and walk onto the school grounds.**
- A member of staff wearing a **high-visibility jacket** will be stationed at the gate.
- Please let them know that you are attending the **Transition Meet the Teacher** event, and they will direct you up the drive.

You should then make your way to the **large white marquee**, which will be clearly visible.

Welcome

At the marquee, you will be warmly greeted by:

- Mrs Tobin, Deputy Headteacher
- Mrs Cartwright, Assistant Headteacher (Primary)
- Mr Ryan Mason, Assistant Headteacher (Secondary)

If you arrive slightly early and your child is not yet able to wait easily, you are welcome to use the **play park** with your child, weather permitting. This is located next to the marquee.

Meeting Teachers

At approximately **3.10pm**, staff will come to meet you and your child and guide you to your child's classroom.

- All children will be introduced to their **teacher for next year**.
- In most cases, you will visit your child's actual classroom.
- However, in a small number of cases, classrooms may still be set up for the current cohort. Where this happens, you may be taken to a different classroom that reflects how your child's learning environment will be organised next year.

Please be assured that:

- You will still meet your child's **actual class teacher**.
- There will also be **support staff present**, although these may not necessarily be the same staff who will support your child in September.

The session will conclude at 4.00pm and Mrs Tobin, Mrs Cartwright and Mr Mason will be available to answer any further questions you may have.

We very much look forward to welcoming you and your child to this important transition event and continuing our partnership with you.

If you have any questions, please do not hesitate to contact the school.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'E Tobin', is enclosed in a light grey rectangular box.

Mrs E Tobin
Deputy Headteacher